



Module 3

Guidelines for starting a business

(1 ECTS, 25-30 h)



AIM



The module aims to provide guidelines and tools needed to start a company.

MODULE CONTENT



Practical guidelines for starting a business

MODULE OUTCOME



After completing the module, the students will be able to:

- Register a business and understand the impact of legal forms.
- Understand rules and legislation for operating a business (e.g. payment, auditing, accounting, employees, taxes, permits, export/import etc.)
- Overview over the regional support structure
- Find business advice and support.

Module implementation, framework



Lecture about national and regional characteristics related to:

- Legal forms
- Rules and legalisations
- Regional support structure (overview of the system)
- Networks (local and regional)
- Copyright protection

Task- a checklist about:



- Registration (legal form, taxes, employer, vat, etc.)
- How to navigate existing company support agencies and networks
- Present personal situation
- Business premises
- Product (permits needed for product)
- Permits needed for the operation
- Payments (cash register)
- Accounting plan and auditing
- Staff register
- Equal treatment plan
- Sustainability and environmental labelling
- Export and import rules
- How to navigate existing company support agencies and networks

Module support



EU	https://europa.eu/youreurope/business/running-business/start-ups/starting-business/index_en.htm
Austria	https://www.stadtmarketing-krems.at/wirtschaft https://accent.at/ https://www.wko.at/gruendung/start?gad_source=1&gclid=EAlaI QobChMlyd2XkcnihgMV6IRoCR37txLMEAYASAAEgJM5vD_BwE&gclsrc=aw.ds https://www.riz-up.at/ https://www.aws.at/ https://www.fh-krems.ac.at/services/career-services/fuer-start-ups/
Germany	https://www.existenzgruender.de/EN/Home/inhalt.html https://www.wir-gruenden-in-deutschland.de/en/
Greece	
 Latvia	
Ireland	

Acknowledgments

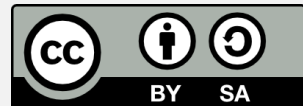


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